



## Personnel

### **TOWN OF HANOVER**

**550 Hanover Street, Suite 23**

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### **Municipal Finance Director/Town Accountant**

The Town of Hanover is seeking a highly qualified individual for the position of Director of Municipal Finance/Town Accountant, in anticipation of the retirement of the incumbent on October 2<sup>nd</sup>. This position is responsible for overseeing the Department of Municipal Finance as provided for under M.G.L. Chap. 43-C, and maintaining the operation of the town accounting systems involving the classification and recording of town income and expenditures for all departments, trust funds and town debt activities. The Finance Director/Accountant is also responsible for preparing an Annual Town Report, State Report and Federal Revenue Sharing Report with analysis; and all other reports required by law. Acts as primary support staff for the Advisory Committee, Capital Budget Committee and Trust Fund Commissioners.

Applicants should have a minimum of a bachelor's degree and five years related experience and/or training in a municipal setting. The position requires a comprehensive knowledge of all applicable provisions of the general laws, as well as knowledge of GAAP, UMAS, and GASB regulations; and requires extensive computer knowledge.

Salary will be determined depending on qualifications. Please submit resume and cover letter to Personnel Administrator, 550 Hanover Street, Suite 23, Hanover, MA 02339 or e-mail to: [personnel@Hanover-MA.gov](mailto:personnel@Hanover-MA.gov). AA/EOE.